### **Policy Document on E- Governance**

#### Administrative Setup:

- The administrative setup consists of the Principal, HOD, faculty in-charge, Head clerk, Junior Clerks, Assistants, and Attendants.
- The organization of departments includes Head of Departments. Assistant Professors, Librarian.
- The formal organizational structure of the library staff includes the Librarian and Library Attendant.

#### Service Rules:

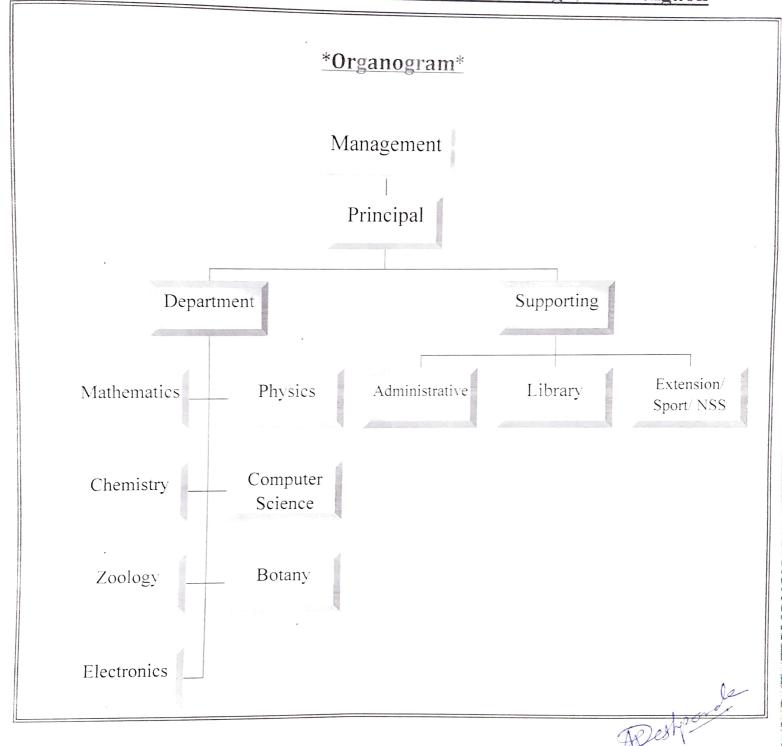
For the service conditions and rules, the institute follows the rules and regulation according to UGC, SGBA University Amravati, New Delhi and Government of Maharashtra.

#### Appointment:

Appointments of the teaching staff are as per the UGC and university norms.

## Sudam Shikshan Prasarak Mandal's

# Matoshri Nanibai Gharphalkar Science College, Babhulgaon



Signature

Principal Matoshri Nanibal Gharphalkal Science College, Babhulga Dist. Yavatmal